



# FAIRFAX COUNTY

DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT  
12000 GOVERNMENT CENTER PARKWAY, SUITE 427  
FAIRFAX, VIRGINIA 22035-0013

[www.fairfaxcounty.gov/dpsm](http://www.fairfaxcounty.gov/dpsm)

VIRGINIA

TELEPHONE: (703) 324-3201 FAX: (703) 324-3228 TTY: 1-800-828-1140

Date: MAY 23 2003

Stearns, Conrad and Schmidt Consulting Engineers, Inc.  
d/b/a SCS Engineers  
11260 Roger Bacon Drive, Suite 300  
Reston, VA 20190

Attention: Paul A. Mandeville, Vice President

Subject: Acceptance of Contract Award

Reference: IFB03-662477-17 – Landfill Permit Maintenance and Compliance Support

## ACCEPTANCE AGREEMENT

This acceptance agreement signifies **Secondary** contract award, in its entirety, to Draper Aden Associates, from the date of award through December 31, 2004, for Landfill Permit Maintenance and Compliance Support.

The contract number will be RQ03-662477-17B. The contract award shall be in accordance with:

- 1) This Acceptance Agreement;
- 2) The terms and conditions of IFB03-662477-17
- 3) The Pricing Schedule of SCS Engineers

Please note that this is not an order to proceed. A Purchase Order, which constitutes your notice to proceed, will be issued by the Department of Public Works and Environmental Services, Solid Waste and Resource Recovery to your firm. Please provide your Insurance Certificate according to Special Provisions paragraph 28 within ten (10) days of receipt of this letter. You are asked to carefully comply with the requirements of Special Provisions paragraph 28. Contract award documents may be viewed on the Department of Purchasing and Supply Management website at [www.fairfaxcounty.gov/dpsm/contracts.htm](http://www.fairfaxcounty.gov/dpsm/contracts.htm).

Cathy Muse, CPO  
Director/County Purchasing Agent

CM/GB/h:\03-662477-17\ Acceptance Agreement SCS Engineers



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## VIRGINIA

TELEPHONE: (703) 324-3201 FAX: (703) 324-3223 TTY: 1-800-828-1140

ISSUE DATE: APRIL 24, 2003	INVITATION FOR BID: IFB03-662477-17	FOR: LANDFILL PERMIT MAINTENANCE AND COMPLIANCE SUPPORT.
AGENCY: DPW&ES - SOLID WASTE DISPOSAL	DATE/TIME OF OPENING: MAY 16, 2003, @ 3:00 P.M.	CONTRACT ADMINISTRATOR: : GEORGE BRIGHT 703-324-3215 or; george.bright@fairfaxcounty.gov <i>gb</i>

Bids - In accordance with the following and in compliance with all terms and conditions, unless otherwise noted, the undersigned offers and agrees, if the bid is accepted, to furnish items or services for which prices are quoted, at the price set opposite each item, delivered or furnished to designated points within the time specified. It is understood and agreed that with respect to all terms and conditions accepted by Fairfax County the items or services offered and accompanying attachments shall constitute a contract.

Note: Fairfax County does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment in the performance of its procurement activity.

### NAME AND ADDRESS OF FIRM:

Telephone/Fax No.:

(703) 471-6150 (703) 471-6676

Stearns, Conrad and Schmidt  
Consulting Engineers, Inc.  
dba SCS Engineers

E-Mail Address:

pmandeville@scsengineers.com

Federal Employer Identification No or

54-0913440

11260 Roger Bacon Drive, #300

Federal Social Security No.(Sole Proprietor)

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Reston, VA 20190

Prompt Payment Discount:

% for payment within days/net days

Fairfax Business Prof. & Occupational Licensing (BPOL) Tax No.

0336765

By signing this bid, Bidder certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in the General Conditions and Instructions to Bidders as described in Appendix A.

CHECK ONE: ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ CORPORATION

State in which Incorporated: Virginia

*Paul A. Mandeville*

Vendor Legally Authorized  
Signature

Date

Paul A. Mandeville, Vice President

Print Name and Title

*W. J. Smith*  
Secretary

Sealed bids in duplicate, subject to terms and conditions of this invitation will be received by the Fairfax County Purchasing Agent at 12000 Government Center Parkway, Suite 427, Fairfax, Virginia 22035-0013 on opening date and time specified, and then publicly opened and read, for furnishing items specified therein to specified destinations within the time specified or stipulated by the Bidder.

AN EQUAL OPPORTUNITY PURCHASING ORGANIZATION



COG Rider for Additional Jurisdictions

BIDDERS AUTHORIZATION TO EXTEND CONTRACTS TO OTHER POLITICAL JURISDICTIONS:  
(REFERENCE SPECIAL PROVISIONS PARAGRAPH 24)

YES	NO	JURISDICTIONS	YES	NO	JURISDICTIONS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alexandria Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Madison County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alexandria Sanitation Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Manassas Park Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alexandria, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Manassas, Virginia
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arlington County, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Manassas City Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arlington Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Maryland-National Capital Park & Planning
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bowie, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Commission
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles County, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Metropolitan Washington Airports Authority
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chevy Chase Village, MD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Metropolitan Washington Council of
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City of Fairfax, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Governments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clark County Administrative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Montgomery Community College
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Montgomery County, Maryland
<input checked="" type="checkbox"/>	<input type="checkbox"/>	College Park, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince George's County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Culpeper County Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Montgomery County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	District of Columbia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Northern Virginia Community College
<input checked="" type="checkbox"/>	<input type="checkbox"/>	District of Columbia Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Northern Virginia Regional Commission
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fairfax County Water Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Orange County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Falls Church City Public	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince George's County, Maryland
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince William County, Virginia
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Falls Church, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince William County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fauquier County Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince William County Service Authority
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederick City, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rappahannock County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederick County Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rockville, Maryland
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederick County Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shenandoah County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gaithersburg, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stafford County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Greenbelt, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Takoma Park, Maryland
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Herndon, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Town of Vienna, Virginia
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Loudoun County Sanitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Upper Occoquan Sewage Authority
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Washington Suburban Sanitary
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Loudoun County, Public	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Commission
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Virginia Railway Express
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Loudoun County, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Washington Metropolitan Area Transit
					Authority

PLEASE RETURN THIS FORM WITH YOUR BID PACKAGE. CONTRACT AWARD MAY NOT BE MADE WITHOUT IT.

SCS ENGINEERS

Vendor Name

**SBE SCHEDULE**

The Fairfax County Board of Supervisors has established the following definitions for small and minority businesses:

**Small Business** – A Corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross sales.

**Minority Business** – A business enterprise that is at least 51% owned and controlled by a minority person or persons. Such persons include African Americans, Hispanic Americans, Asian Americans, American Indians, Eskimos and Aleuts; Women (regardless of race or ethnicity); and persons with a physical or mental impairment that substantially limits one or more of the major life activities of such individuals, a record of such impairment, or who are regarded as having such an impairment.

**Step 1:** Select all categories that apply to your business from this group.

<input checked="" type="checkbox"/>	<u>Business Partner Classification Code/Category</u>
<input type="checkbox"/>	Disabled Person Owned
<input type="checkbox"/> (8)	Public Body/Government Agency
<input type="checkbox"/> (9)	Non Profit/Not-for-Profit
<input type="checkbox"/> (D)	Sheltered Work Shop (work oriented rehabilitative facility with a controlled work environment and individual goals that utilizes work experience and related services assisting the handicapped person to progress toward normal living and productive vocational status)

**Step 2:** Select the one category that applies to your business from the table below.

<u>SMALL BUSINESS</u>	<u>LARGE BUSINESS</u>	<u>OWNERSHIP</u>
<input type="checkbox"/> (B)	<input checked="" type="checkbox"/> (Y)	Non-Minority
<input type="checkbox"/> (C)	<input type="checkbox"/> (A)	Women-Owned
<input type="checkbox"/> (G)	<input type="checkbox"/> (E)	African American Owned
<input type="checkbox"/> (H)	<input type="checkbox"/> (F)	African American Women-Owned
<input type="checkbox"/> (K)	<input type="checkbox"/> (I)	Hispanic American Owned
<input type="checkbox"/> (L)	<input type="checkbox"/> (J)	Hispanic American Women-Owned
<input type="checkbox"/> (O)	<input type="checkbox"/> (M)	Asian American Owned
<input type="checkbox"/> (P)	<input type="checkbox"/> (N)	Asian American Women-Owned
<input type="checkbox"/> (S)	<input type="checkbox"/> (Q)	American Indian Owned
<input type="checkbox"/> (T)	<input type="checkbox"/> (R)	American Indian Women-Owned
<input type="checkbox"/> (W)	<input type="checkbox"/> (U)	Eskimo/Aleut Owned
<input type="checkbox"/> (X)	<input type="checkbox"/> (V)	Eskimo/Aleut Women-Owned

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**COUNTY OF FAIRFAX  
DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT  
SMALL AND MINORITY BUSINESS ENTERPRISE PROGRAM (SMBEP)  
12000 Government Center Parkway, Suite 427  
Fairfax, Virginia 22035-0013**

Fax: 703-324-3228

**SUBCONTRACTOR(S) NOTIFICATION FORM**

Contract Number/Title: IFB03-662477-17/LANDFILL PERMIT MAINTENANCE AND COMPLIANCE SUPPORT  
Prime Contractors Name: SCS ENGINEERS

Prime Contractor's Classification Code: Y (from SBE Schedule)

In accordance with the Subcontracting paragraph of the Special Provisions for the above-cited contract, you are required to provide the County with names, addresses, anticipated dollar amount and small/minority classification (use code numbers from previous page) of each first-tier subcontractor. Please complete this form and return it to this office with your bid package. The purpose of determining a subcontractor's small/minority classification, the criteria for both is stated below:

Please check here if you are not using a subcontractor: \_\_\_\_\_

SUBCONTRACTOR(S) NAME	STREET ADDRESS	CITY	STATE	ZIP CODE	ANTICIPATED DOLLAR AMOUNT	SMALL/MINORITY CLASSIFICATION
SQ CONSULTANTS	10699 PAYNES CHURCH DRIVE	FAIRFAX	VA	22032	\$23,800	M

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